



Risk Assessment Policy

Risk assessment is the core of effective management of health and safety.

Evergreen Education and Therapy Ltd is an Alternative Provision Service. The Directors Kirsty Moran and Rebecca Peacock	The mission is to improve the mental wellbeing, educational outcomes and prospects of children, young people and their families in the local community.
Completed July 2023 R Peacock Head of Therapeutic Services	Review due August 2027 Last review August 2026

Aims

The Directors and staff do everything reasonably practicable to protect the safety, health and welfare of all children, young people and adult clients, parents and carers that attend sessions.

Definitions:

Risk Assessment: is the identification, evaluation and examination of the levels of risks involved in a situation that could cause harm, and decide whether or not adequate precautions have been taken to minimise this risk to acceptable levels.

Hazard: is something that has the potential to cause harm, such as chemicals, electricity, working from a ladder etc.

The 5 steps to risk assessment

Step 1 Identify the hazards

Step 2 Decide who might be harmed and how

Step 3 Evaluate the precautions

Step 4 Record findings and implement them

Step 5 Review the risk assessment and update if necessary

Procedures

Activity risk assessments have been completed to cover all the various activities that are undertaken in therapeutic sessions.

Venue Risk assessments are also in place to ensure safety in the various halls and community settings that are used, as well as Rebecca's Studio Space.

Control measures will be identified and implemented, by all staff, children and persons likely to be affected by the activity.

The risk assessment will be reviewed when there is a significant change to the activity or equipment being used.

Client risk assessments are completed where there is a history of significant risk i.e. self-harm and suicidal attempts or active suicide planning; absconding; violence towards adults and children.